



## **MINIBAR ATTENDANT – MSC CRUISES**

### **JOB PURPOSE**

The principal job of the Minibar attendant is to clean and sanitize the minibar, check and supply the minibar, maintain an inventory and report any damage to the Housekeeper.

### **KEY ACCOUNTABILITIES**

- To perform all duties in the assigned section in compliance with MSC SANITATION STANDARDS protocols.
- Share the daily responsibility with the assistant Minibar attendant for the daily delivery of all required items to the cabin Attendant.
- Collect all minibar-bills signed by the guests from the Cabin Attendant and organize a one-for-one replacement of all items requested (and therefore consumed by Guests)
- Maintain an inventory of minibar items one per week for the Housekeeper, noting any damage or breakage mentioned by Cabin personnel.
- At times specified every night by the Housekeeper, charge the consumed items to the cruise account of the guest, using the micros terminal in the minibar pantry or Microsoft in Housekeeping office.
- Every evening at time specified by housekeeper, take all charged (signed) bills to the accounting office.
- Follow the scheduled of housekeeper of days and times to visit the provisions store to re-new stock of all minibar items as required.

### **QUALIFICATIONS (skills, competencies, experience)**

- High School graduate
- Minimum 12 months 4-star hotel or resort service (including Job Training), or one completed contract in this position, or as Minibar attendant on a vessel of this or other Cruise company).an international Cruise Ship. or a minimum of 6 months as a cleaner or chambermaid in a high-standard International Hotel.

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